

COMPLETE YOUR REGISTRATION FOR SPRING 2017

PAYMENT MUST BE MADE BY 5:00 PM JANUARY 3, 2017 OR YOUR CLASSES WILL BE DROPPED

If you make schedule changes after paying, please go to the Business Office again to ensure that your registration is complete. Please do not make checks out in advance as payment in full is required. Cash refunds are not given.

PAYMENT HOURS

Monday-Friday 8:00 AM-5:00 PM

PAYMENT LOCATIONS

In person: Pinehurst campus only

Drop Box: Located on the outside wall of Stone Hall near the Business Office

Online: Pay through WebAdvisor on the MySCC webpage

FINANCIAL AID	REFUNDS	ID CARDS & PARKING PERMITS	BOOKSTORE
<p>If you are using financial aid to pay your tuition, your awarded funds will be applied to your charges only when your Financial Aid application process is complete. Complete means that you have:</p> <ol style="list-style-type: none"> 1. Completed a financial aid application (FAFSA) 2. Submitted your official GED/high school transcript 3. Submitted your official college transcript(s) (if applicable) 4. Received an award notification <p>If you register for Spring 2017 and decide not to attend SCC, you must officially drop your classes.</p> <p>If you do not officially drop your classes, you will be responsible for all charges.</p>	<p>Refunds are processed only for classes officially dropped using the SCC Course Change form.</p> <p>100% Refund: Classes must be dropped by January 6</p> <p>75% Refund: Classes dropped January 9 – 19</p> <p>No Refund: Classes dropped after January 19</p>	<p>Required for all SCC students. Issued at the Dempsey Student Center.</p> <p>Student ID: You must show a government issued ID (i.e. driver's license), and a receipt of tuition paid in full.</p> <p>Parking Permit: Register your vehicle online before picking up your sticker. Go to the SCC homepage, click on the MySCC link, then the Parking Sticker link. Once you pay for classes and get your Student ID you will be able to pick up your parking sticker.</p> <p>Monday-Thursday 8:00 AM – 9:00 PM Friday from 8:00 AM – 4:00 PM</p> <p>Beginning January 3 Student IDs will be issued as follows:</p> <p>Tuesday, January 3 8 AM – 6:30 PM Wednesday, January 4 8 AM – 5:00 PM Thursday, January 5 8 AM – 6:00 PM</p>	<p>To avoid lines and last minute purchases order your books online at sandhills.bncollege.com</p> <p>FINANCIAL AID students can pick up books beginning 1/3/17, and make in store purchases 1/3/17 through 1/31/17 using your Student ID.</p> <p>For Bookstore hours please visit www.sandhills.bncollege.com</p> <p>All textbook refunds require a receipt.</p> <p>Full refunds with receipt deadline 1/17/17</p> <p>Drop/Add refunds with receipt deadline 1/20/17</p>

HYBRID or INTERNET COURSES: For HYBRID courses, instructors will provide direction for the online component in the first class meeting. For INTERNET courses, all Internet courses include an orientation activity to verify your attendance in the course. You must login to your course and complete the activity within the **first three days of the semester** to demonstrate you are actively participating in the course. If you do not complete the activity, you will be dropped from the course.

Please note: All curriculum courses to include face-to-face delivery utilize online resources to support the learning environment. Students must have access to the internet or be prepared to utilize on-campus computer labs.